



DIRECTOR OF ASC AND QUALITY CARE

Job Description:

The Director of ASC and Care Quality is responsible for the day-to-day management of the Surgery Center administrative functions as well as the Quality Improvement Program and accreditation readiness. With detailed understanding of outcomes measurement, project management and day to day operations, collaborate with the Director of Nursing to develop and implement maintenance of advanced accreditation. The Director organizes, leads, implements, and supervises day-to-day operations of the performance improvement and risk management programs. The director contributes to the organization's mission and vision by planning, designing, studying, and assessing company-wide performance improvement, survey readiness programs, and risk prevention measures. Responsible for managing activities necessary to ensure appropriate utilization of the surgery center and its resources while maintaining optimal achievable standards of patient care, as well as working collaboratively with the medical staff, research team and leadership in support of process improvement and risk management goals. Responsible for leading maintenance of Advanced Accreditation programs in joints and spine and value-based care. Candidate is responsible for coordination of internal performance improvement activities, leads and serves as a model for identifying opportunities for improvement throughout the organization.

Essential Functions:

- Responsible for overall project management of quality strategic initiatives
- Administer the bundle payment process with strategic partner providers
- Supervise Care Coordinator/s for patient surgery readiness and education
- Manages grievance process, including working with patients and families, and meeting the regulatory requirements
- Executes deployment strategies to obtain identified value realization and alignment with organization and system-wide strategies
- Presents a comprehensive view of the organization's quality outcomes profile, process and outcome trends, and effectiveness of design strategies and works directly with leadership to improve outcomes.
- Ability to view quality from a strategic and data driven view encompassing all potential touch points and stakeholders within and external to the organization.
- Performs in depth analysis of quality related programs and initiatives to include budget creation and ROI for each program.
- Provide oversight of operational execution to enhance profitability and efficiency of the quality related initiatives
- Uses a data driven approach along with input from key stakeholders to determine measures of project goals and success.
- Identifies/develops tools and analytics for ongoing measurement and rapid cycle change as well as a sustainability plan.
- Responsible for project management duties, which require thorough understanding of, and adherence to principles of project management; may perform project tasks as required by the project plan. Identify & manage project dependencies & critical paths.
- Sets and continually manages expectations with team members and other stakeholders; delegate tasks and responsibilities to appropriate personnel; identify and resolve issues and conflicts within the project team in collaboration with department leadership.
- Assists in development, maintenance, and archival of documentation of all initiatives from start through continued improvement and maintenance as each quality initiative grows and is enhanced.
- Designs approach, planning, and identifying sequencing resources, training education and consistent communications throughout the organization.
- Develops project plans encompassing both operational, business intelligence and IT related tasks.
- Assists leaders in understanding, researching, and incorporating background knowledge for ongoing quality initiatives and strategies.

- Assists leaders to continuously improve the effectiveness, efficiency, and productivity of departmental and interdepartmental operations.
- Helps with creation of documentation and presentation material for committee or board level presentations.

Qualifications

- Bachelor's Degree in related field required
- Master's Degree preferred
- 3 years clinical experience required AND
- 1 year Healthcare quality improvement with proven experience leading inter-professional teams and complex organizations to successful outcomes required
- Experience with implementing quality improvement programs that are proactive and progressive
- CPHQ - Certified Professional in Healthcare Quality preferred
- Understanding and experience with operational, IT and data analytics-based performance improvements projects preferred
- Ability to analyze data/ effectively, design dashboards, and present meaningful information to formulate strategies to improve performance.
- Exhibit attributes to listen and understand as well as professionalism, compassion, and high emotional intelligence
- Computer software skills including Excel, Word, and PowerPoint. * Knowledgeable in the application of statistical data.
- Communicates in a clear, concise, and professional manner with various audiences.
- Understands and appreciates the sensitive and confidential nature of performance improvement activities.
- Prefer knowledge of AAAHC standards, PFI tools, and statistical analysis.